

2023 Annual Sanitary Sewer Manhole Adjustment, Rehabilitation, and Replacement Construction Package 1 & 2 - CO-00622 & CO-00623

Lee Bausinger, P.E.

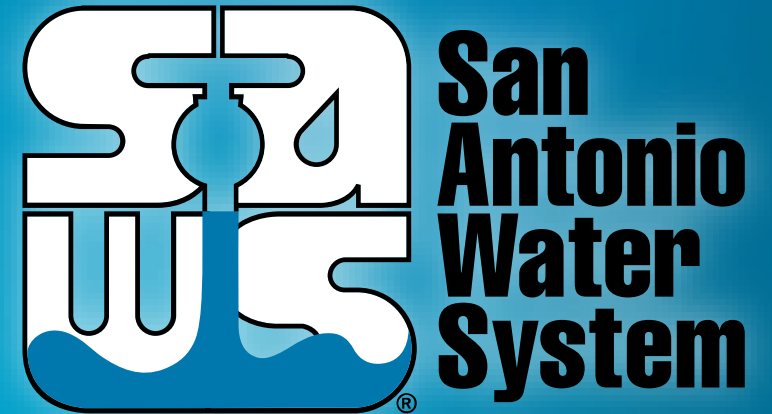
Project Engineer, Operations Support

Stella Manzello

Contract Administrator

Marisol V. Robles

SMWVB Program Manager



Non-Mandatory Pre-Bid Meeting

December 15, 2022

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WebEx Reminders

Attendees shall:

- Stay muted during the entire presentation
- Sign-In using the chat
 - Name, Company, Email Address
- Ask questions at any time during the presentation utilizing the Chat.
 - Questions will be addressed at the end of the presentation
 - All formal responses to questions will be provided via an Addendum
- Audio only attendees may follow along on the presentation posted to the SAWS solicitation website



Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

Communication Restrictions

REMINDER

Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders



Agenda

- General Information
- SMWB Requirements
- Contract Solicitation Website
- Solicitation Schedule
- Contract Requirements
- Bid Packet Preparation
- Bid Opening Procedures
- Addenda
- Key Reminders
- Contact Information
- Project Overview
- Project Details
- Questions



General Information

- This is a **non-mandatory** pre-bid meeting
- This presentation has been posted and the attendance sheet will be posted at the end of this meeting, to the SAWS website
- Construction services being procured through low bid under Chapter 2269 of the Texas Government Code
- Key Project Information:
 - Estimated Budget: \$2,000,000.00 for each project
 - Duration: 365 Calendar days for each project

Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price

Minimum Qualifications for SMWB recognition:

- South Central Texas Regional Certification Agency
 - Must be SBE-Certified (including MBEs and WBEs)
 - Texas Historically Underutilized Business “HUB” Program

- Local Office or Local Equipment Yard
 - Atascosa, Bandera, Bexar, Comal, Frio, Guadalupe, Kendall, Kerr, McMullen, Medina, Uvalde and Wilson counties



Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**

A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

- **Q: What if I am having trouble finding SMWB subcontractors?**

A: The SCTRCA has a search portal at www.sctrca.sctrca.org. Please make sure to include SAWS-specific parameters in your search. Contact Marisol Robles at Marisol.Robles@saws.org if assistance is needed.

- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**

A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**

A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.

- **Q: What if I have questions about the GFEP?**

A: Please contact the SMWB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

- 1. Subcontractor & Supplier Payment Tracking
- 2. Subcontractor and Supplier Additions or Substitutions
- 3. LCP Tracker
- 4. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>



Contract Solicitations Website

- To locate the Contract Solicitations, go to the SAWS website at www.saws.org, click on the drop-down menu for Resources and select Business Center, then Contract Solicitations.
- Highly recommend all firms be [registered](#) and to subscribe to each project to ensure access to the latest project information
- Choose the specific project by selecting “More”
- The following buttons are located under the advertisement:
 - Notify Me - Subscribe
 - Plan Holder’s List – View List
 - Downloads
 - Specifications
 - Addendums



Solicitation Schedule

MILESTONE	DATE / TIME
Questions Due	December 21, 2022 – 4:00 PM
Answers Posted	December 28, 2022 – 4:00 PM
FTP Request Deadline	January 3, 2023 – 11:00 AM – Pkg 1 and 2:00 PM – Pkg 2
Bids Due	January 4, 2023 – 11:00 AM – Pkg 1 and 2:00 PM – Pkg 2
Lowest Responsible Bidder Notified	January 5, 2023
Board Award	February 2023

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Certified payroll to be submitted on weekly basis beginning on the start date indicated on the Notice to Proceed, even in non-performing weeks
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments, as well as release of retainage at the end of the project
- Payroll records are subject to review
- Site visits are random and unannounced
- Interviews will be conducted and will be private & confidential
- All apprenticeship programs will need to be approved by Department of Labor prior to starting work



Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
- Contractor's insurance must be compliant on all other SAWS projects
- SAWS will request insurance certificate prior to Board award to ensure insurance compliance and to assist in expediting execution of the contract
- Contractor must ensure insurance is compliant for the duration of the contract

Contract Requirements

Supplemental Conditions

- Contractor shall perform the work with its own organization on at least 40% of the total original contract price which should be indicated on the Good Faith Effort Plan.

Type/s of Certification: SBE: _____ MBE: _____ VBE: _____ WBE: _____

Prime Contractor's Percentage of Participation: (Ex: 100% is the total value of the contract.) _____%

Describe your firm's participation to be performed on this Project: _____

- Liquidated damages will be assessed at \$125.00 per work order, per day, per project



Bid Packet Preparation

- Only limited items are required with the initial bid packet
 - List of Bid Items
 - Bid Packet Checklist
 - Signed Bid Proposal Signature Page with
 - Acknowledgement of all Addenda
 - Executive Order
 - Signed Proposal Certification
 - Bid Bond
 - Good Faith Effort Plan
 - Waiver of retainage from Surety Company (at Bidder's option)

Contract Requirements

Apparent Low Bidder

- Notified by SAWS within 24 hours of Bid Opening to provide the following:
 - Conflict of Interest Questionnaire - Form CIQ (Rev. 1/1/2021)
 - Proof of Insurability
 - Company Information Packet
 - Statement regarding ability to complete the project
 - W-9
 - Statement of Bidder's Experience
- *And, if bid was submitted electronically without a Bid Bond:
 - Cashier's Check or Certified Check

Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
- Double check all mathematical calculations and verify all extensions
- Addendums are acknowledged on the Bid Proposal
 - Check the SAWWS website regularly for addendum postings
 - It is possible to have multiple addendums

Bid Opening Procedures

- Bids will be submitted using SAWS' electronic bid opening procedures
- Submission of electronic bids preferred using SAWS secure FTP site.
 - Submit a request via email at least 24 hours before bid opening
- Or, Bidders may drop off a hard copy bid. Only required items.
 - Drop box is located at 2800 US Hwy 281 N, Customer Service Tower
 - Enter the first set of glass double doors
 - Insert into the black drop box on the wall on the left-hand side
- Late bids will not be accepted and will be returned unopened.
- Bid Opening will be handled via WebEx only; link found in IFB

Questions

- All questions should be sent in writing to the corresponding Contract Administrator by email Stella.Manzello@saws.org or fax, 210-233-4290.
- Please identify the project by its associated solicitation number.
(Pkg 1 - CO-00622 and/or Pkg 2 - CO-00623)

Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Stella Manzello	Contract Administrator	210-233-3854	Stella.Manzello@saws.org
Marisol V. Robles	SMWVB Program Manager	210-233-3420	Marisol.Robles@saws.org

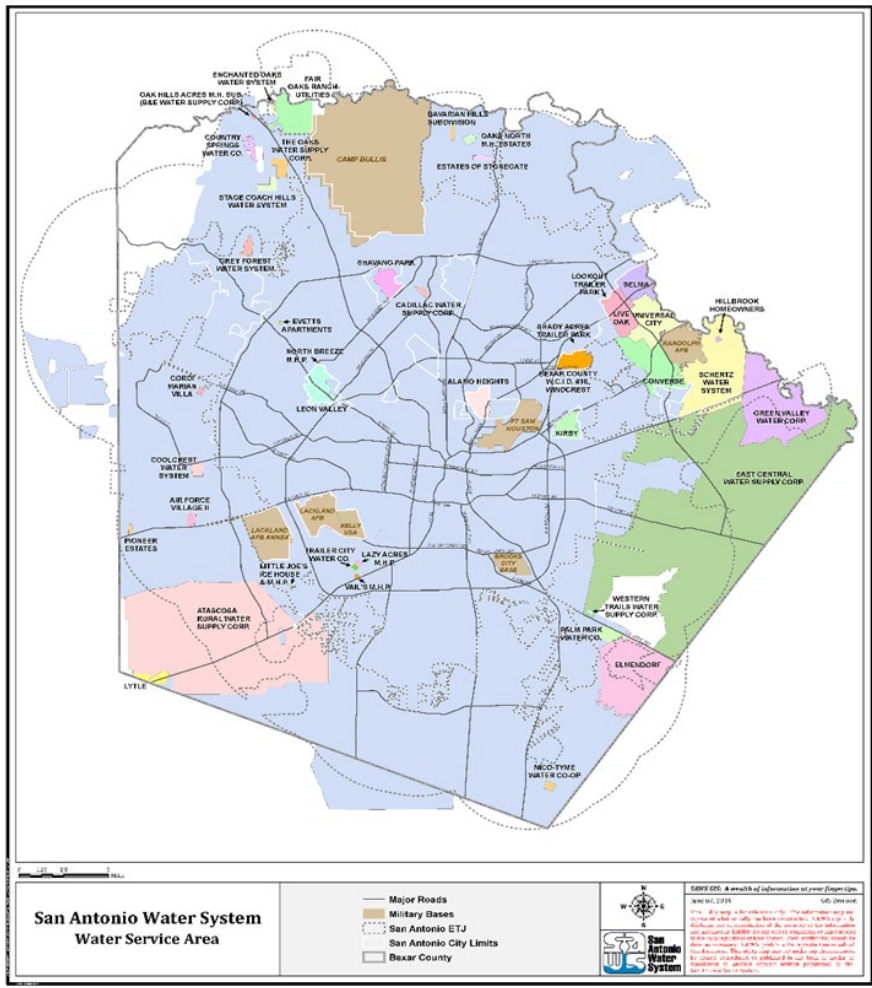


Project Overview

- The San Antonio Water System is soliciting proposals for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision to adjust and/or rehabilitate or replace or install new wastewater collection system manholes, including but not limited to concrete, asphalt and other surface restoration, and associated work throughout the SAWS service area on an annual work order contract basis.
- SAWS does not guarantee that the total contract dollar amount of work will be assigned to the Contractor. The contract amount is based on estimated historical quantities for past annual contracts.
- Bid Proposal consists of a total thirty-seven (37) Line Items.

Project Location Map

Work will be located related to SAWS infrastructure throughout the SAWS' Service Area.



Project Overview

Statement of Bidder's Experience

- Verify point of contact is accessible and phone number is valid.
- 3 project experiences from work order type contracts
- Reference projects completed in the last 5 years.
- Each reference project has a different work scope requirement.

Project Overview

Supplemental Conditions (SS-1 through SS-5)

- Article III - Record Drawings (red line drawings required to be submitted with invoicing for payment for each WO).
- Article IV - Contractor required to perform minimum 40% of the contract work, based on total contract price, and defined utilizing only:
 - Workers employed and paid directly by the Contractor or a wholly owned subsidiary of the contractor.
 - Equipment owned by the contractor or subsidiary.
 - Rented or leased equipment operated by the Contractor's, or its wholly owned subsidiaries, employees.
 - “Value of the Work self-performed” includes all Materials incorporated where material is performed by Contractor's own organization.



Project Overview

Supplemental Conditions (*continued*)

- Article V
 - Contractor obtains all COSA street cut and ROW permits and complies with all permit requirements.
 - Contractor responsible for all costs to obtain and full fill permit requirements.
 - Project signs shall comply with COSA ordinance (inclusive to project), and Barricades will identify Contractor.
 - Required Work Site Photographs (3 minimum per location)

Project Overview

Supplemental Conditions (*continued*)

- Article VII – Contract Payments
 - Scratch sheet line items and quantities shall be input into SAWS CPMS with all documentation for invoicing and required photos.
 - Request for Waiver of Retainage from Surety Company allowed, but if elected, must be included with Bid Packet.
- Article VIII – Liquidated Damages
 - **\$125** per calendar day past window of completion per work order.

Project Overview

Special Conditions (SC-1 through SC-7)

- Consent Decree Notice Provision (SC-1)
 - Time of the Essence
 - Contractor may be responsible for SAWS penalties related to Contractor performance.
- SC -1.0 Scope of Work / General
 - Adjust and/or rehabilitate or replace or install new sewer manholes, and including but not limited to concrete, asphalt and other surface restoration.
- SC -2.2 Work Orders
 - All WOs and/or projects to be issued are unspecified at time of bid.
 - One WO issued for each manhole.
 - Payment on a WO basis.

Project Overview

Special Conditions (*continued*)

- SC -2.3 Bypass Pumping
 - When bypass operations are necessary, Contractor responsible to provide Bypass pumping plan and perform execution. Both are incidental to the work, with no additional compensation.
- SC – 2.4 Performance Time
 - Provide work force capacity to accomplish **five** (5) WO's per Day.
 - Commence work within 72-hours of written notice, when traffic control and/or bypass pumping plan Not required.
 - Commence work within 48-hours of verbal notice for emergency.
 - Commence work within five (5) calendar days of written notice, when traffic control and/or bypass pumping plan IS required.
 - Complete WO, including site restoration & cleanup, within **fourteen** (14) calendar days from commencement of work.

Project Overview

Special Provisions to the Technical Specifications (*SPTS-1 through 15*)

- See SAWS Standard Specifications (February 2021) on SAWS website.
- Item 100 – Mobilization
 - Mobilization is a separate bid item in the Bid Proposal and will be paid on a “per each work order” basis.
- Item 550 – Trench Excavation Safety Protection
 - Incidental to all work, with no additional compensation.

QUESTIONS?

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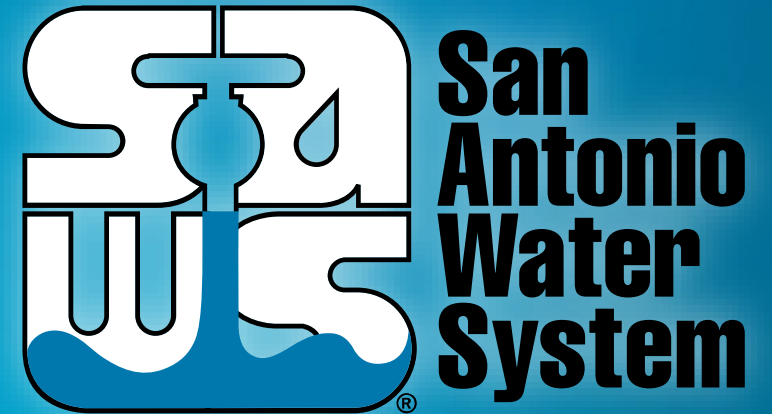
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